



# **Salary report Pro**

## **Administrative Worker - Administration**

**Administration**

6 November 2020

Total net salary (median)

**199,599**

**CFA**

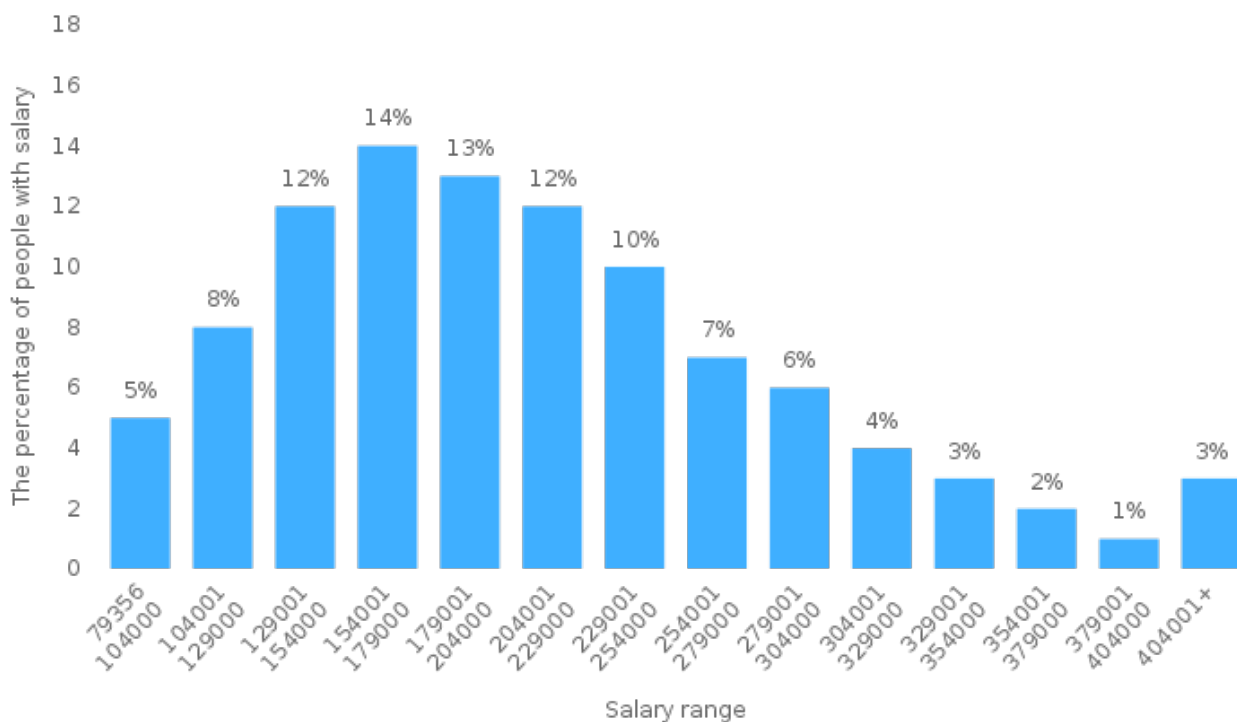
Region: Ivory Coast  
 Work experience: all experience levels  
 Company size: all company sizes  
 Education: all education levels  
 Industry: all industries  
 Methodology: Estimation model

Description of job position

- Transcribing documents using computers.
- Recording of incoming and outgoing correspondence.
- Handling corporate correspondence, email, and phone calls.
- Operating copier and fax equipment.
- Filing and locating documents.
- Welcoming and taking care of visitors, preparing and serving refreshments.
- Recording the minutes in meetings and negotiations.
- Reserving accommodation, travel tickets, airline tickets, and similar tasks.
- Responsibility for purchasing office supplies and other goods consumed on a daily basis.
- Managing the cash box and responsibility for entrusted cash and valuables.

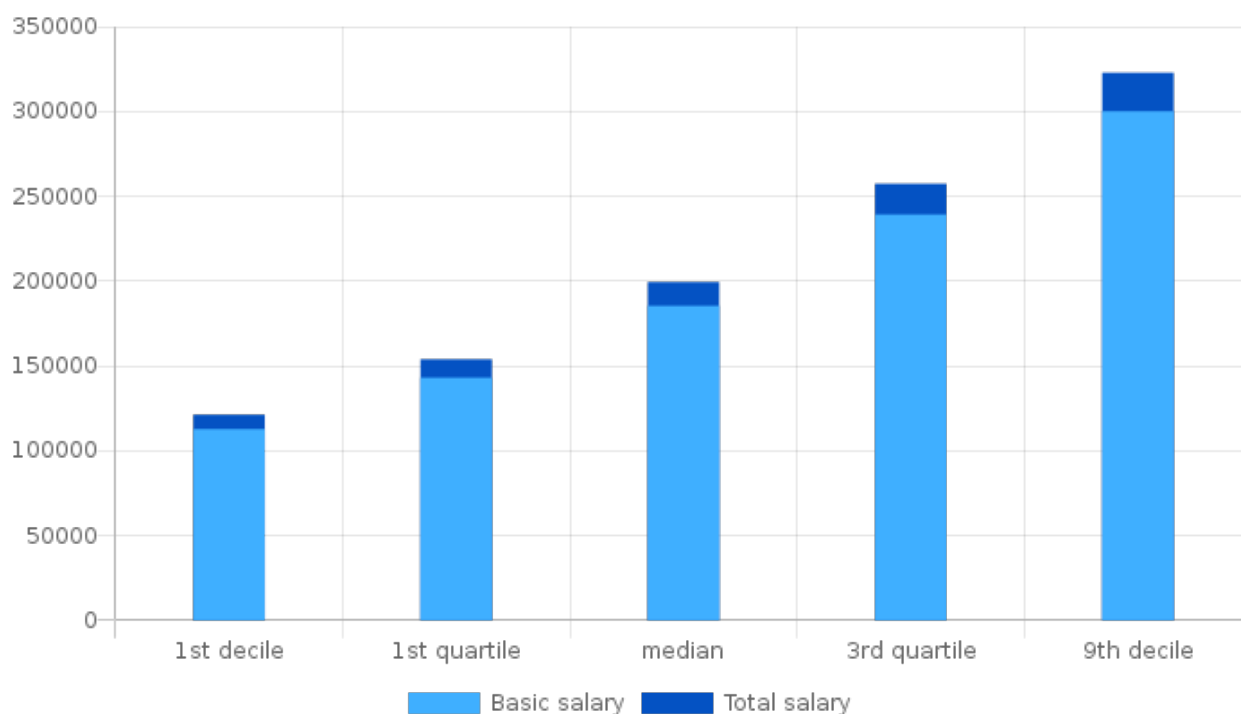
## Salary ranges

Region: Ivory Coast



# Salary span

Region: Ivory Coast

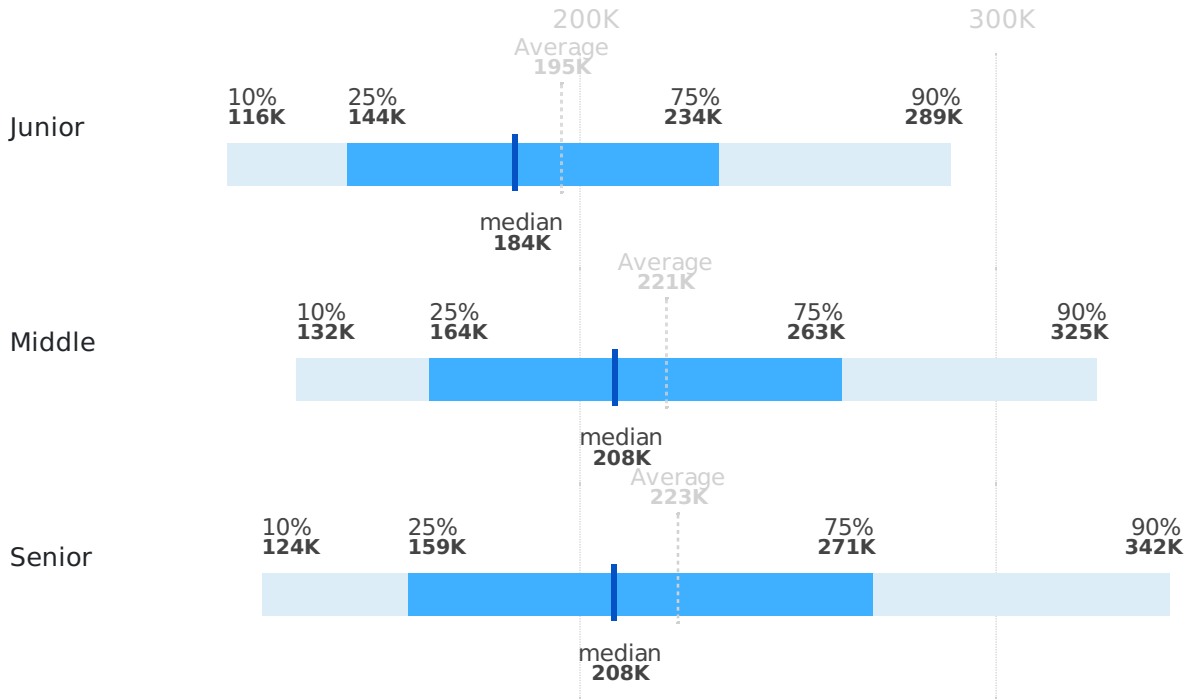


	Average	1st decile	1st quartile	median	3rd quartile	9th decile
Basic salary	198,514	112,831	143,172	185,536	239,393	300,255
Total salary	213,561	121,384	154,024	199,599	257,539	323,014

\*\*The total income includes a proportionate share of the financial benefits received throughout the year (e.g. Christmas bonus salary, bonus, commission) and the monthly variable salary component.

# Salaries by work experience

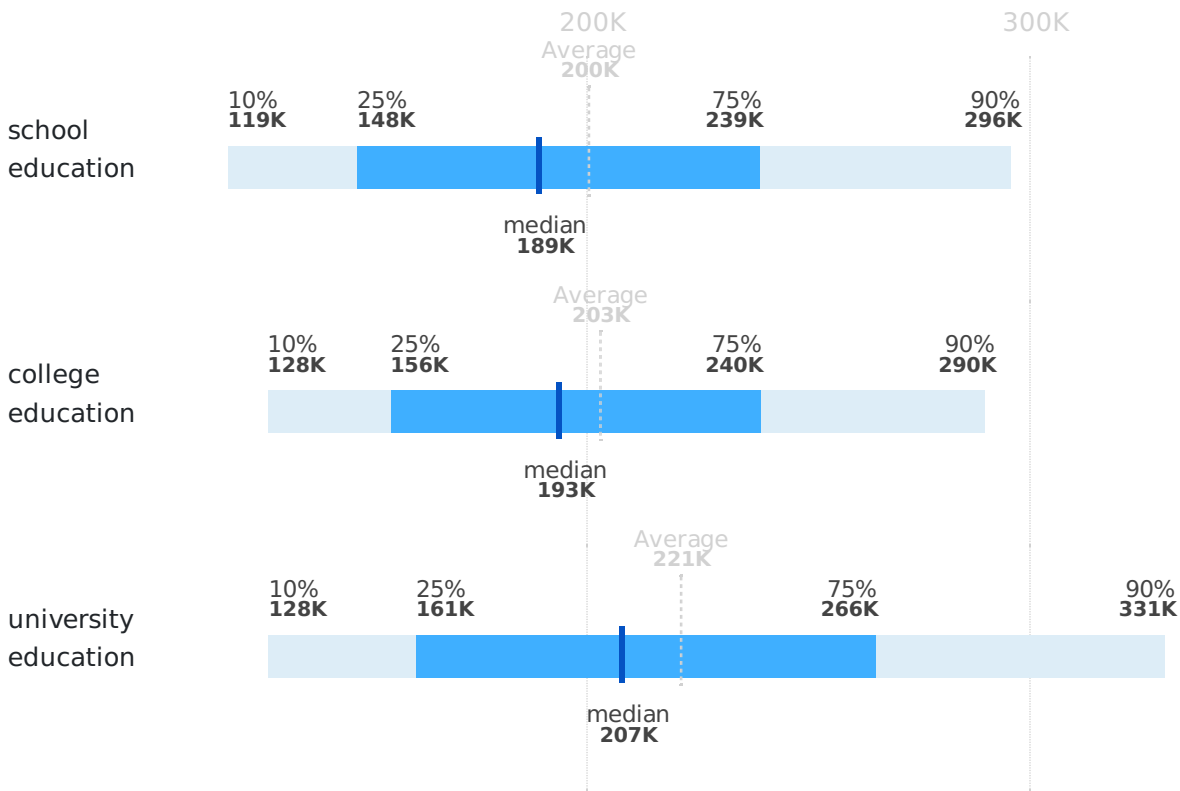
Region: Ivory Coast



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
Junior	195,355	115,511	144,284	183,966	233,763	289,349
Middle	220,536	131,981	164,068	208,148	263,241	324,501
Senior	223,383	123,846	158,713	207,768	270,626	342,192

# Salaries by education

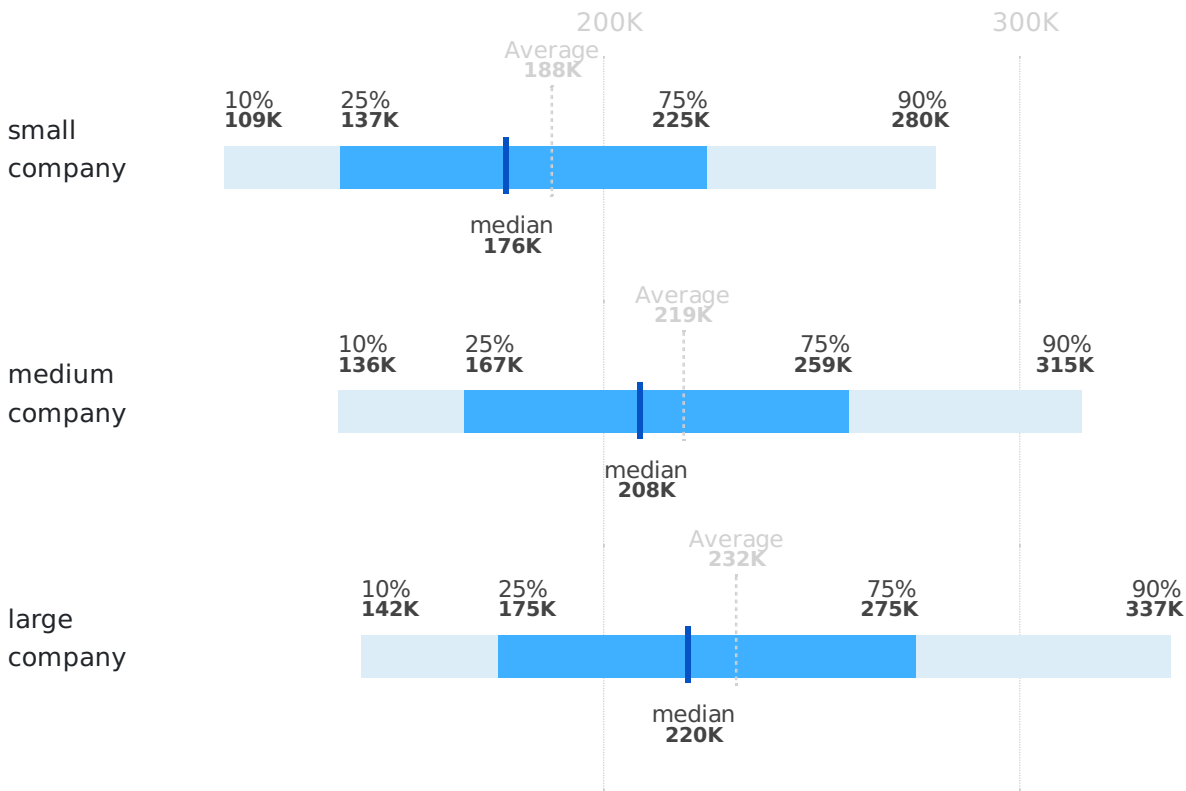
Region: Ivory Coast



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
school education	200,233	118,854	148,232	188,697	239,411	295,950
college education	202,919	127,777	155,652	193,304	239,533	290,081
university education	221,069	128,158	161,346	207,403	265,580	330,925

# Salaries by company size

Region: Ivory Coast



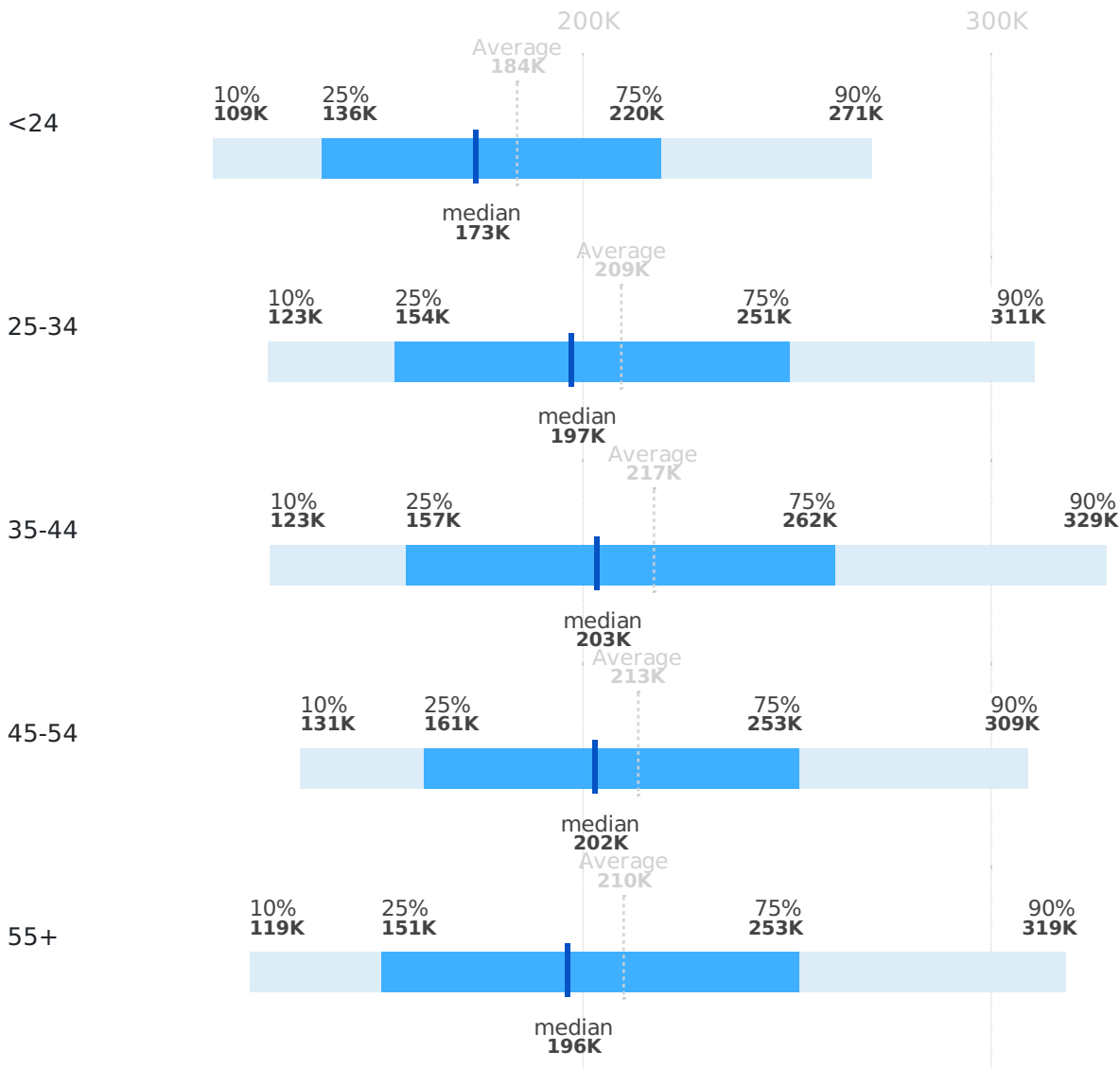
	Average	1st decile	1st quartile	median	3rd quartile	9th decile
small company	187,545	108,987	137,078	176,032	225,198	280,380
medium company	219,028	136,333	166,844	208,218	259,229	315,224
large company	231,806	141,946	174,850	219,714	275,344	336,744

# Salaries by regions

	Average	1st decile	1st quartile	median	3rd quartile	9th decile
Abidjan	221,800	126,067	159,966	207,300	267,475	335,476

# Salaries by age group

Region: Ivory Coast



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
<24	183,777	109,477	136,342	173,305	219,573	271,098
25-34	209,235	122,885	153,909	196,786	250,714	311,040
35-44	217,164	123,374	156,578	202,949	261,908	328,545
45-54	213,320	130,985	161,172	202,293	253,234	309,406
55+	209,914	118,505	150,777	195,933	253,464	318,611

## Compensation mix

### Variable salary component

0%

of employees state that they are getting a variable salary component.

### Christmas bonus salary

14%

of employees state that they get Christmas bonus and that the average value of this bonus is 250000 CFA.

### One year's bonuses

0%

of employees state that they receive a bonus.

## Contact

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